

Account ✕

# OnePlan+

A Cloud IP PBX Solution by DCS Networks Pte Ltd

Domain

Extension

Password   
[display password](#)

User Name

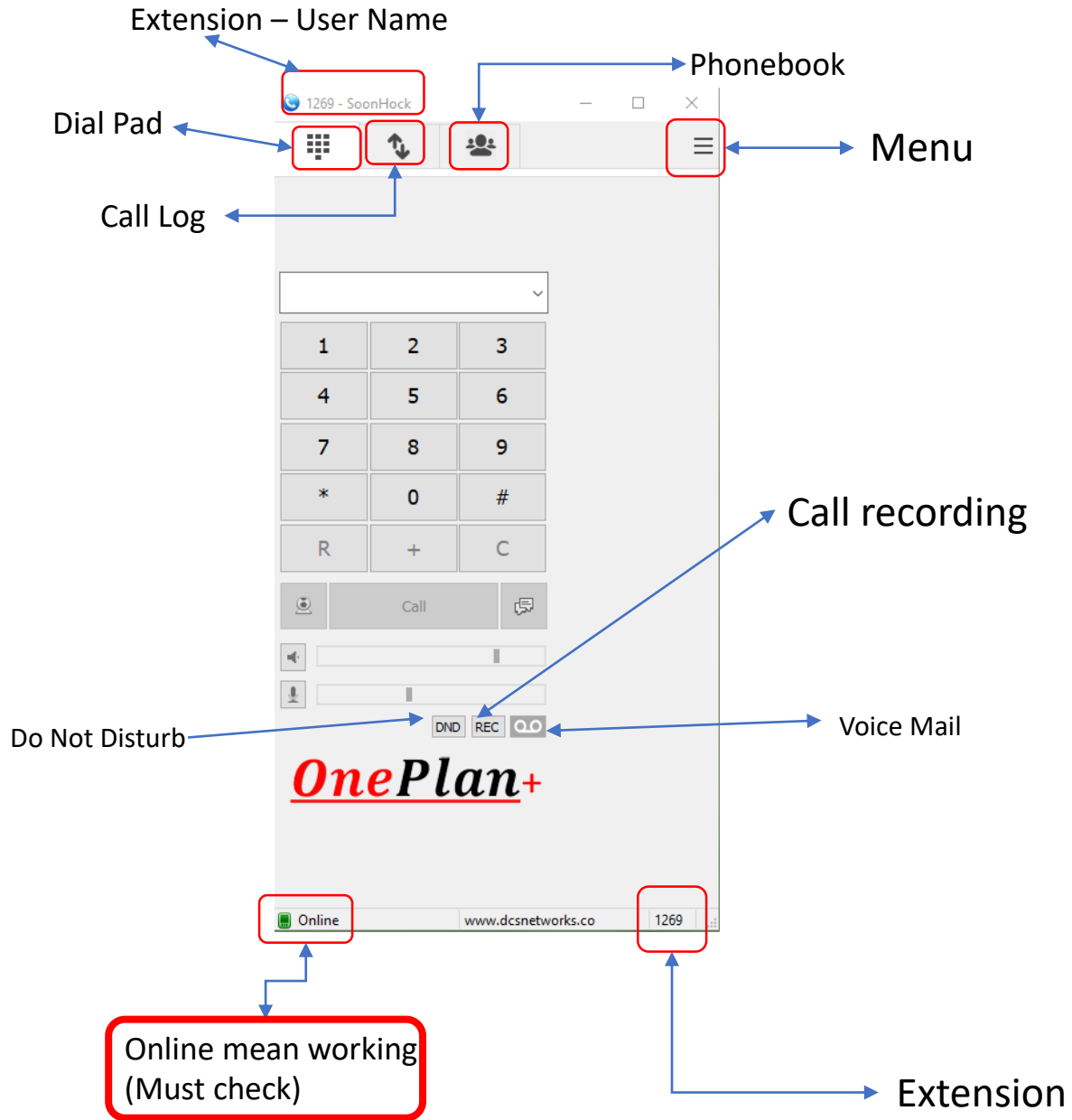
Vicemail Number

Transport  ▾

This information will be issue DCS Networks

Name will display (Optional)

Login will auto Save



# Call Log History

Number	Time	Duration	Info
Soon Hock (1202)	4:39:11 PM	0:01	
Soon Hock (1202)	4:38:55 PM		487 Re...
Soon Hock (1202)	10:07:33 AM		487 Re...
Soon Hock (1202)	9:41:14 AM	0:02	
31001200	28/12/2018 11:10:41 AM	0:06	
97826208	11:14 AM		486 Bu...
Soon Hock (1202)	11:12 AM	1:46	
Soon Hock (1202)	11:13 AM	0:04	
98524999 (S)	11:14 AM	0:03	
Soon Hock (1202)	11:20 AM	0:34	
98524999 (S)	11:17 AM	0:54	
Soon Hock (1202)	11:17 AM		
Soon Hock (1202)	28/12/2018 11:14:11 AM		
1202	28/12/2018 10:59:24 AM	0:17	

- Incoming
- Missed Call
- Outgoing Call

**If you want to call from the call log history**

**Step 1**

Right Click Mouse on the call log number

**Step 2 : Call**

# Phone Book (Part 1)

If the contact is the extension number is registered otherwise will show unregistered

- Will show status of the extension, Green mean is Available, Red is Busy

When Right Click from Mouse will have option to Call

Name	Number	Info
DCS Office	65001200	Unregistered
Mindy	1206	Available
Soon Hock	1202	Available

Phonebook (Part 2)

Right Click any empty space

- Option to add Contact, import and export

If u want to Transfer, just Double Click the Contact

Call Transfer

Number: Soon Hock

OK Cancel

# Phonebook (Part 2) –to Add contact

- Right click on the mouse

The image shows a phonebook interface with several windows and annotations. At the top left, a header bar shows '1266 - NGIA Soon Hock'. Below it is a table with columns 'Name', 'Number', and 'Info'. The table contains three entries: 'DCS Office' (65001200), 'Mindy' (1206), and 'Soon Hock' (1202). A context menu is open over the 'Mindy' entry, with 'Add' highlighted. A red box highlights the 'Add' button and the 'Import'/'Export' options. A blue arrow points from the 'Add' button to a 'Contact' dialog box. Another blue arrow points from the 'Add' button to a 'Contact' dialog box with 'Presence Subscription' checked. A third blue arrow points from the 'Add' button to a 'Contact' dialog box with 'Presence Subscription' unchecked. A fourth blue arrow points from the 'Export' button to a CSV file named 'CSV'. A fifth blue arrow points from the 'Export' button to a table with columns 'Name', 'Number', 'Presence', and 'Directory'. The table contains four rows: 'DCS Office' (65001200, 0, 0), 'Mindy' (1206, 1, 0), and 'Soon Hock' (1202, 1, 0). A sixth blue arrow points from the table to a 'Contact' dialog box with 'Number' set to '65001200' and 'Presence Subscription' unchecked. A seventh blue arrow points from the table to a 'Contact' dialog box with 'Name' set to 'Soon Hock' and 'Number' set to '1202', with 'Presence Subscription' checked. A text box at the bottom right explains the bulk import process.

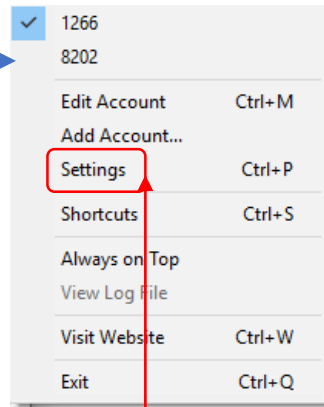
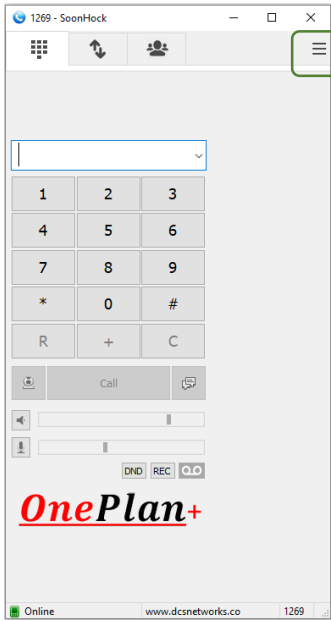
**Add Extension**  
(Must tick Presence Subscription)

**Add Phone Contact**

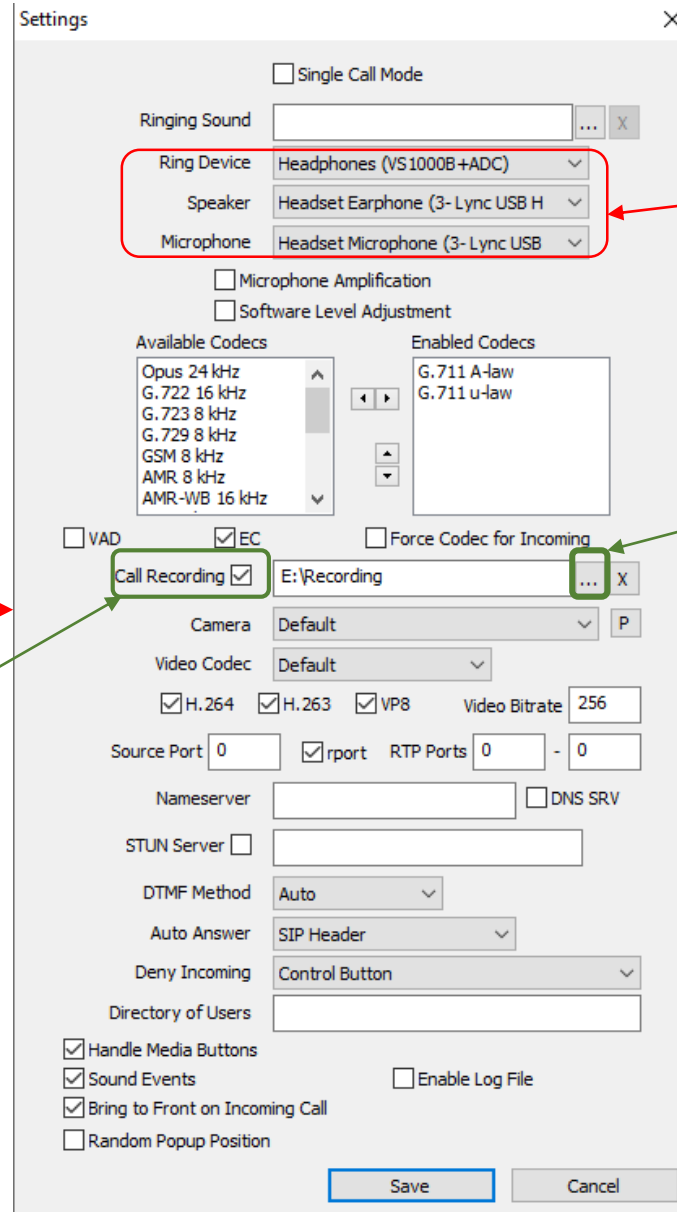
1	Name	Number	Presence	Directory
2	DCS Office	65001200	0	0
3	Mindy	1206	1	0
4	Soon Hock	1202	1	0

For Bulk Import contact is more easy to export Contact, follow the sample column and row format. After done, save it to CSV file. And closed the file before import.

# Menu Setting



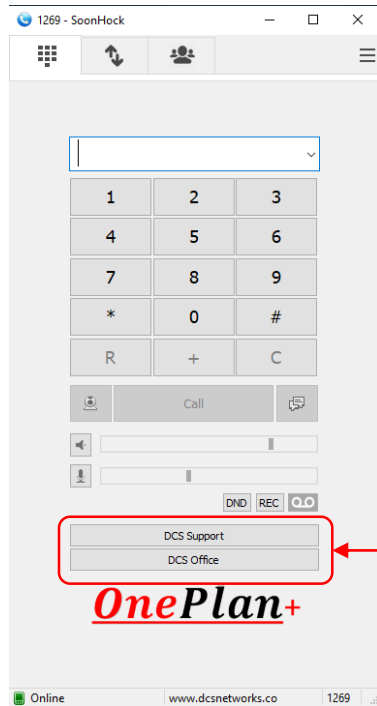
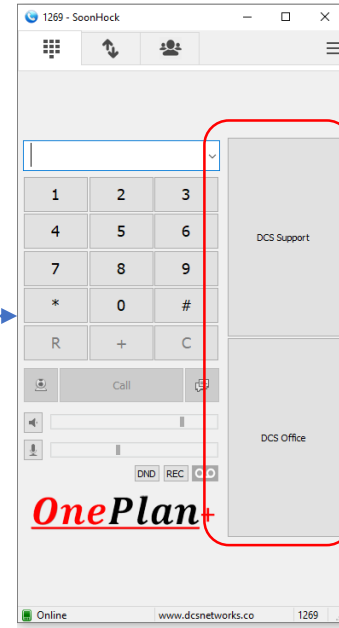
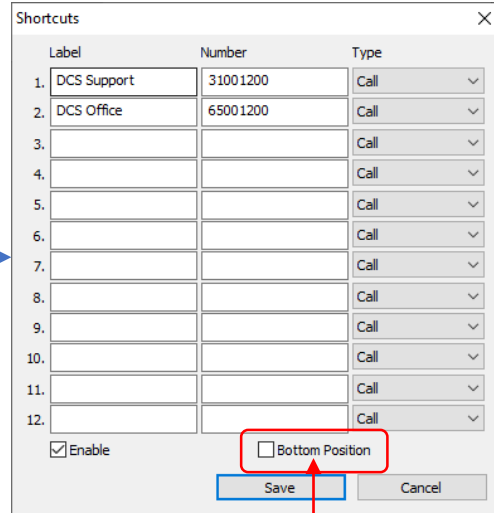
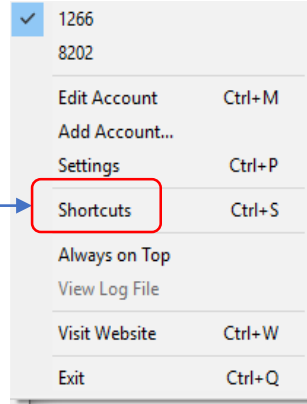
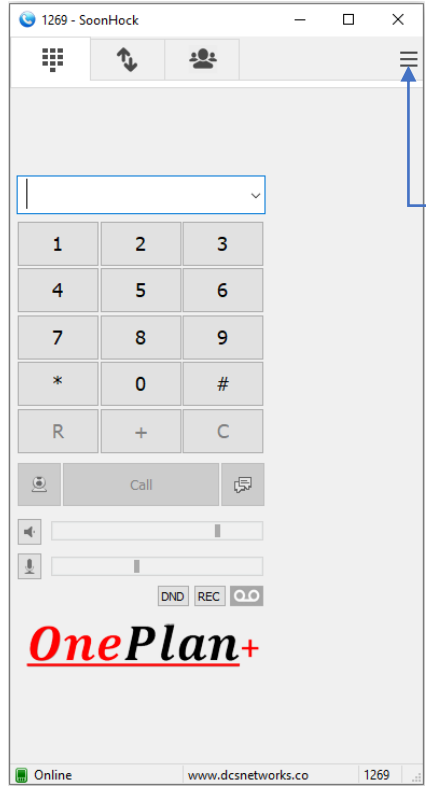
Enable Call recording



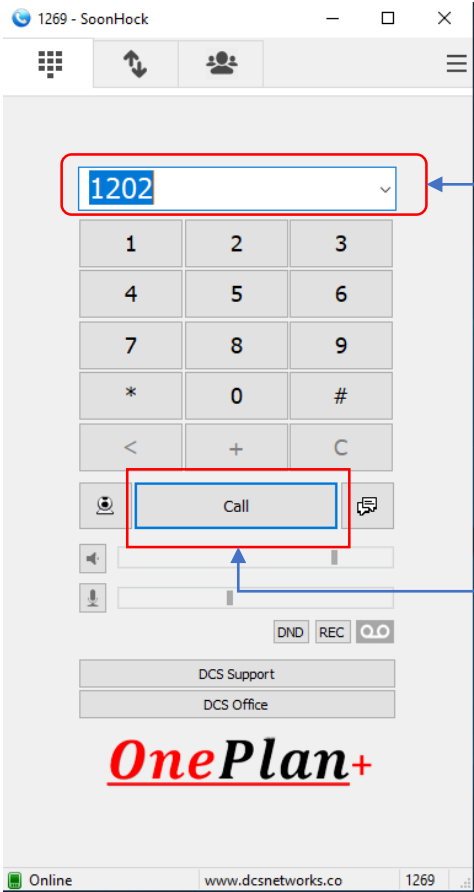
Setting for Headset

Call recording Save location

# Shortcuts Setting



Shortcuts is up to 10 quick functions you can be use  
Just need to click the icon will automatic active the functions



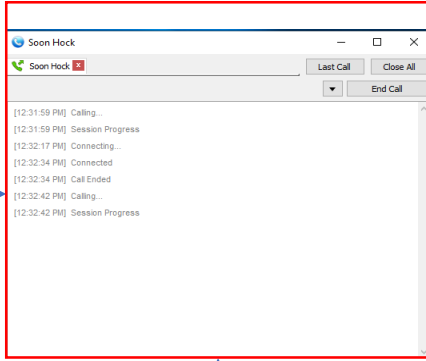
1. Outgoing Number

1202

During ringing

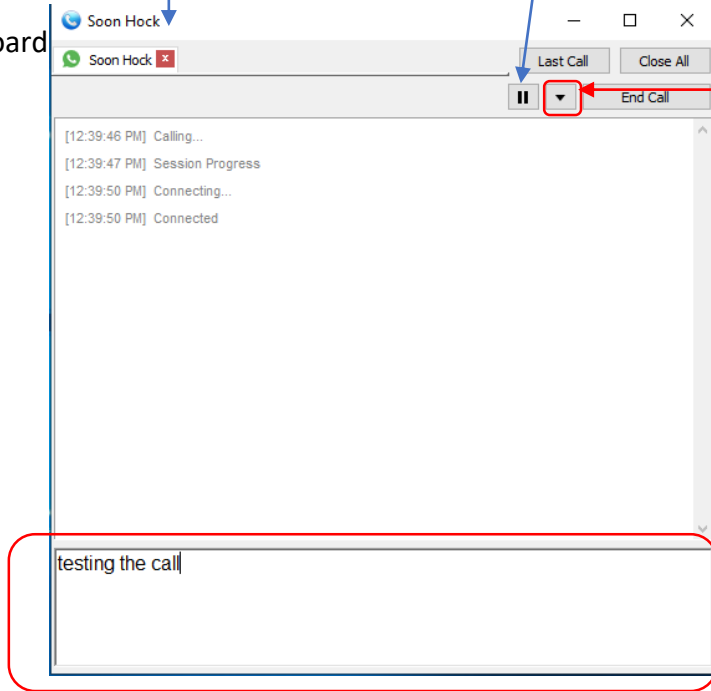
Call

2. Click Call or Enter from Keyboard

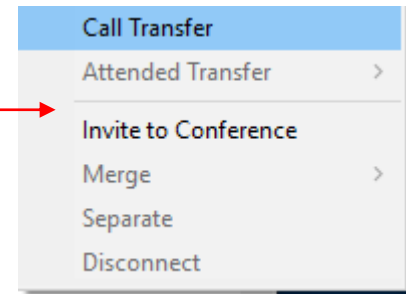


In conversation

Hold



## How to Make phone call

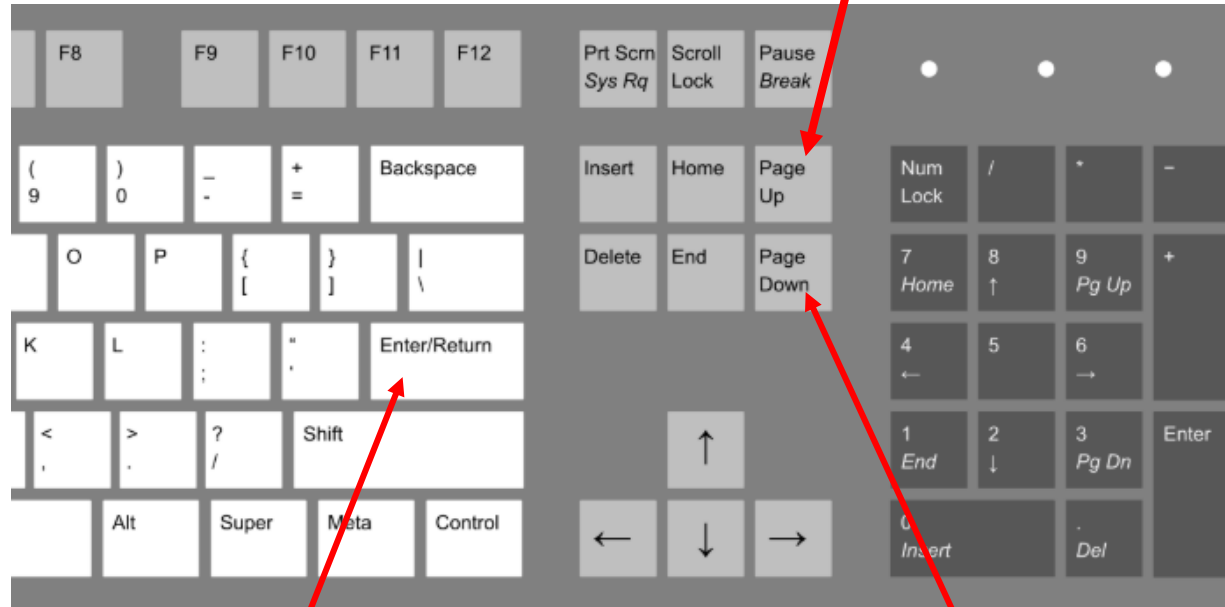


Can Write some notepad but can't save and retrieve later. The notepad will remain before closed the window



PC Keyboard button can be use as Call Feature Function button

Page Up = Answer Call



Enter = Dial

Page Down = End Call